



## FLARE FIREPLACES SERVICE BULLETIN

*ACCESSING COMPONENTS THROUGH FIREPLACE (FF, ST, PASS)*

FRAMELESS IS MORE

**CAUTION:** READ & UNDERSTAND THIS SERVICE BULLETIN THOROUGHLY BEFORE BEGINNING. ONLY A TRAINED, EXPERIENCED SERVICE TECHNICIAN SHOULD ATTEMPT THIS SERVICE PROCEDURE

**CSA APPROVED**

**SAFETY & QUALITY FIRST**

**SERVICE TECHNICIAN USE  
ONLY**

**FLARE FIREPLACES**

**890 DOROTHY DR. STE. 900**

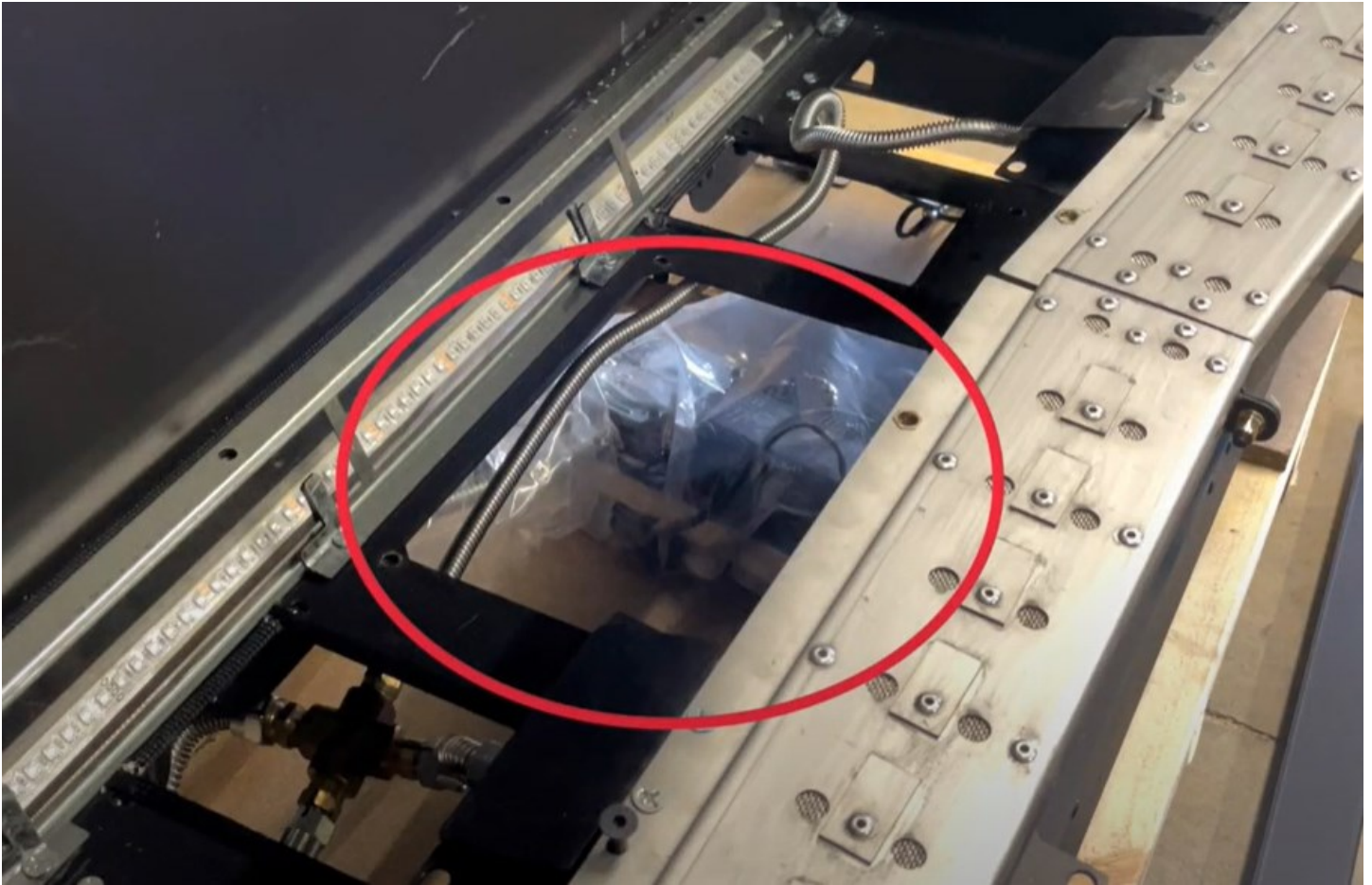
**PLANO, TX 75074**

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## ACCESSING COMPONENTS THROUGH FIREPLACE (FF, ST, PASS)

Many times, meaningful access isn't provided for your technicians in these high-end fireplace projects. In these scenarios the Flare Fireplace components can be accessed through the fireplace using the built-in access panel. The following is a guide discussing how to gain access through your fireplace to make service quick and easy.



### REQUIRED TOOLS LIST

Below you will find the relevant tools needed when accessing your fireplace components.

1. SUCTION CUPS
2. POWER DRILL
3. PH3 TORX BIT
4. PROTECTIVE BLANKET

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## STEP 1

Verify your fireplace is disconnected from power, your glass is cool, and all your tools are present to execute your task onsite safely and efficiently. Then remove your outer glass panel, fillers, and trim pieces providing access to the inner fire box. Set aside these components in a safe location to prevent damage.

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## STEP 2

Using your power drill and PH3 Torx bit, remove the outer and inner screws used to keep your burner tray secured in position.



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### STEP 3

Once your screws have been removed, lift, and pull out your burner tray. Making sure to set aside the tray in a secure location to prevent damage



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### STEP 4

Once the burner tray has been removed, use the power drill and PH3 Torx bit to loosen and remove all black screws holding your burner(s) in position.



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## STEP 5

Once your black screws have been removed, place your blanket down on the front frame of the fireplace, lifting the burner(s) onto the blanket to reveal the access panel.



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## STEP 6

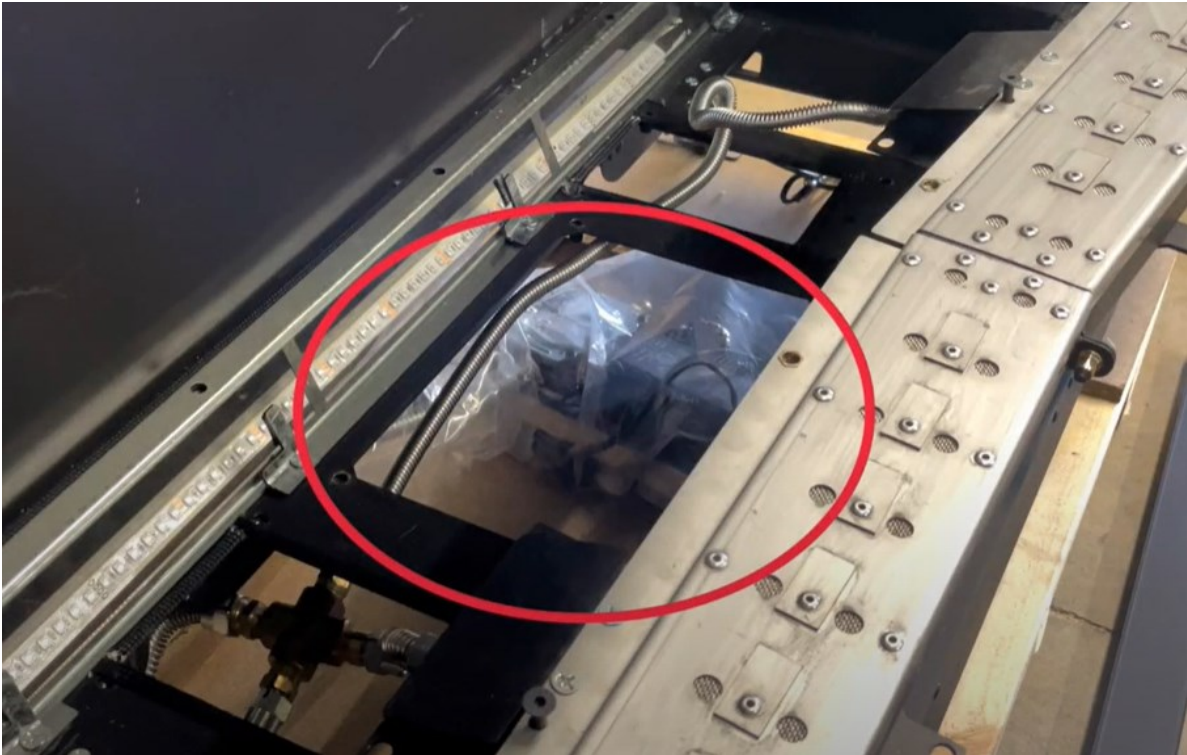
Using the power drill and PH3 Torx bit, locate and remove the screws wrapping the perimeter of your access door.



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### STEP 7

Once your screws have been removed, lift the access door out to reveal an opening within the fireplace frame, giving access to the components found under the unit.



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### STEP 8

Reach down through access panel, gently grab and lift components through opening for service.

